

## Reference Letter

### Referee Name and Title

Name (in block letters) \_\_\_\_\_

Title/Position \_\_\_\_\_

Institution Name \_\_\_\_\_

Institution Street Address \_\_\_\_\_

City \_\_\_\_\_ Country \_\_\_\_\_ Postal code \_\_\_\_\_

### Applicant Name

\_\_\_\_\_

Family name

First name

Middle name

Date of Birth (yyyy/mm/dd) \_\_\_\_\_

Date (Expected Date) of Graduation (yyyy/mm/dd) \_\_\_\_\_

-----Reference Letter -----

1. How long have you known the applicant? \_\_\_\_\_

2. In what capacity have you known the applicant? \_\_\_\_\_

3. Please check the appropriate box for the applicant in terms of each of the following:

\*(5) Exceptional, (4) Well above average, (3) Above average, (2) Average, (1) Below average, (0) Unable to judge

*	(5)	(4)	(3)	(2)	(1)	(0)
Academic performance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Proficiency in spoken English	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Proficiency in written English	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to pursue independent study	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motivation to study in Japan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emotional maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Adaptability to new social environments	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cross-cultural knowledge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**4. What are the applicant's academic strengths and weaknesses?**

**5. What has been the applicant's greatest achievements (academic performance, awards, extra-curricular activities or other special talents)?**

**6. Please provide any other essential information that you think we should know about the applicant.**

**7. Do you recommend the applicant to our Bachelor's Program in Global Issues?**

**Please check one of the following options below.**

Highly Recommend     Recommend     Recommend with reservations

Highly Recommend

Reason \_\_\_\_\_

**I hereby declare that all of the information provided about the applicant is true and accurate to the best of my knowledge.**

Date (yyyy/mm/dd) \_\_\_\_\_

Signature \_\_\_\_\_