

Bachelor's Program in Global Issues Student Application Information

AY2017

Special entrance examination
for privately funded international students

February 2017



筑波大学
University of Tsukuba

1. Bachelor's Program in Global Issues (English Program)

Contributing to address global issues beyond national borders including global environmental change and the world's population and food problems and to transform to a sustainable society in which global conservation and humans coexist is the most important task for the international society in the 21st century. Therefore, it is becoming more important all over the world to develop human resources with motivation and knowledge to resolve these issues.

Considering such situation, this program provides students with broad, fundamental knowledge to see global issues from a wide point of view and trains them to aspiringly pursue the acquisition of interdisciplinary information and technique which are necessary to resolve specific tasks about humans and the environment. They will be able to make a decision by selecting optimal solutions from various possible choices.

2. Entrance examination schedule (Japan Standard Time)

- (1) Application submission period(accepted online): noon, March 1 (Wed.) to 5 p.m., April 12 (Wed.), 2017
- (2) Application document mailing deadline (for documents to be uploaded and mailed): Must arrive by April 24 (Mon.), 2017
- (3) Entrance examination dates: The dates are set by the university during the period from May 15 (Mon.) to 19 (Fri.), 2017
- (4) Announcement of successful applicants: June 7 (Wed.), 2017
- (5) Enrollment procedures deadline: July 7 (Fri.), 2017 (mailed items must arrive by this date)
- (6) Enrollment ceremony: September 29 (Fri.), 2017 (tentative)
- (7) Enrollment date: October 1 (Sun.), 2017

Applicants with disabilities—notice regarding prior consultation

Any applicant who requires special arrangements to take the entrance examination or while studying must consult with the BPGI Office (see 12. Inquiries) by February 28 (Tue.), 2017. We may not be able to make special arrangements in the case of requests received after the deadline for application submission.

3. Admission policy and application capacity

To nurture talented people who play an active role globally with their own accord, University of Tsukuba we will accept the students who have basic academic ability to acquire knowledge in their major field of study, analytic ability of various problems, positive and energetic personality and initiative in daily affairs.

Name of program	Admission policy	Applicant capacity
Bachelor's Program in Global Issues	Applicants should have an interest in problems on the global environment (climate change, destruction of nature, pollution, etc.), human society (food, poverty, aging society, etc.) and handle knowledge in both the humanities course and the science course so that they can contribute to the society by working for a global company or an international organization at home and abroad, or to the innovations in the future.	Small number

4. Requirements for Application

Only those who fulfill any of the requirements ① through ⑤ in (1) below as well as (2) may apply.

(1) Persons who possess a nationality other than Japanese^{*1} and fall under any one of categories ① through ⑤ are eligible.

① Persons who have completed or are expected to complete a 12-year curriculum of formal school education^{*2} in a country other than Japan by September 30, 2017.

② Persons who have completed or are expected to complete a 12-year curriculum in Japan at an international school^{*3} designated by the Minister of MEXT by September 30, 2017, and who will reach 18 years of age by September 30, 2017.

③ Persons who hold or are expected to hold an International Baccalaureate, *Abitur* (Germany), *Baccalauréat* (France), or GCE Advanced Level (United Kingdom)^{*4} by September 30, 2017, and who will reach 18 years of age by September 30, 2017.

④ Persons who have completed or are expected to complete a 12-year curriculum at a school accredited by any of the following international accrediting groups (Western Association of Schools and Colleges (WASC), Council of International Schools (CIS), and Association of Christian Schools International (ACSI)) by September 30, 2017, and who will reach 18 years of age by September 30, 2017.

⑤ Other^{*5}

*1 Persons who have dual citizenship should make inquiries to the BPGI Office (see 12. Inquiries) by February 28 (Tue.), 2017.

*2 Persons from an international school may not be eligible. Please contact the BPGI Office (see 12. Inquiries) by February 28 (Tue.), 2017.

*3 List of international schools designated as corresponding to a senior high school in Japan (Ministry of Ministry of Education, Culture, Sports, Science and Technology website) http://www.mext.go.jp/a_menu/koutou/shikaku/07111314/003.htm

*4 For the GCE Advanced Level, applicants must complete the subjects and assessments that have been set by the university below.

Must have completed more than three Advanced Level subjects at grade E or above.

*5 We will check or screen your applicant eligibility individually if you do not fall under any one of categories ① through ④ above. For inquiries, please contact the BPGI Office (see 12. Inquiries) by February 28 (Tue.), 2017.

(2) Persons who can be recommended responsibly by the senior high school principal, etc. of one's alma mater or affiliated senior high school and who took TOEFL, TOEIC, IELTS (see below for scores), or other English proficiency tests implemented by a public agency, or persons who have completed or expected to complete a 3-year curriculum where the language of instruction is English at a senior high school (secondary education curriculum) by September 30, 2017.

Name of English proficiency test	Score
TOEFL-iBT	79
TOEIC Listening & Reading	730
IELTS Academic	6.0

Persons who have completed a 3-year curriculum where the language of instruction is English at a senior high school (secondary education curriculum) should submit the score if they took TOEFL-iBT, TOEIC Listening & Reading, or IELTS Academic.

5. Online application and submission of application documents

Our online application system enables applicants to input data online and upload image files (follow the procedures for inputting data online in English). Note that supporting documents such as certificates will need to be mailed separately.

(1) Inputting application data (accepted online)

Input content	Who needs to input	Remarks
i. Applicant data	All applicants	<input type="checkbox"/> Name: As written in your passport <input type="checkbox"/> ID photo: This ID photo must be taken within the last three months with no hats or other head adornments. Take the photo with your glasses on if you will be wearing glasses during interviews. <input type="checkbox"/> Date of Birth: Select year (in AD), month, and date. <input type="checkbox"/> Sex: Select sex. <input type="checkbox"/> Nationality: Select nationality. <input type="checkbox"/> Applicant's contact information: Select the country name and input your address, zip code, phone number and e-mail address. <input type="checkbox"/> Additional contact information other than the applicant's:

		Select the relationship with the applicant and country name and input the address, zip code, phone number and e-mail address.
	Applicants to whom this applies	<input type="checkbox"/> Current affiliation: Input name of your school, company or any other organization. <input type="checkbox"/> Status of Residence: Select your status of residence in Japan. (Only for those staying in Japan).
ii. Examination site	All applicants	<input type="checkbox"/> Desired examination site: Select the University of Tsukuba or outside Japan (via Skype or other).
iii. Application qualifications, etc.	All applicants	<input type="checkbox"/> Nationality: You can only select “Nationality other than Japanese” <input type="checkbox"/> Application qualifications (1) (4 Application qualifications (1) Select the relevant application qualification from ① to ⑤) <input type="checkbox"/> Application qualifications (2) (For persons who took TOEFL, TOEIC, IELTS or other English proficiency tests implemented by a public agency, select and type in the score and for persons who have completed or are expected to complete a 3-year curriculum where the language of instruction is English at a senior high school, select.) <input type="checkbox"/> Status of completion at high school (secondary education) attended: Select your graduation status (graduated or expected to graduate), as well as the applicable graduation date or expected graduation date
iv. Educational background	All applicants	<input type="checkbox"/> Primary education: Elementary school <input type="checkbox"/> Secondary education (lower): Middle school, secondary education (upper), high school, technical college, etc. <input type="checkbox"/> Higher education: university <input type="checkbox"/> Other (technical college, etc.) Select the country name and enrollment and graduation dates, and input the school name and number of officially required years.

v. Career history	Applicants to whom this applies	<input type="checkbox"/> Job experience Input your job experience for the last 5 years except for part time job.
vi. Essay	All applicants	<input type="checkbox"/> Essay on your motivation ※ The Essay must be composed by the applicant him/herself. Describe your motivation to answer these questions: what kind of global issues you want to deal with after you graduate from this program, what you want to learn and what skills you want to acquire through this program. Then input your essay to the online form within the limitation of 800 words in English.

(2) Application documents (to upload and send by post)

Please upload image files of the following documents and also mail them separately.

In the case of certificates prepared and issued by schools that are in foreign languages other than English, please translate their complete contents into Japanese or English and have the translations certified by the school in question or an official agency.

Documents	Who needs to submit	Remarks
i. Certificate of completion (or expected completion)	All applicants	Upload your senior high school (secondary education curriculum) certificate of completion (or expected completion), and mail the <u>original</u> separately by April 24 (Mon.), 2017 (must arrive by this date).
ii. Transcript	All applicants	Upload your three-year senior high school (secondary education curriculum) transcript and mail the <u>original</u> separately by April 24 (Mon.), 2017 (must arrive by this date).
	Applicants to whom this applies	(1) Applicants who have an International Baccalaureate Diploma should mail a copy of the diploma and the original of the official final IB exam grade transcript. (2) Applicants who have <i>Abitur</i> credentials (Germany) should mail a copy of the general qualification for university entrance certificate and grades transcript.

		<p>(3) Applicants who have <i>baccalauréat</i> credentials (France) should mail a copy of the <i>baccalauréat</i> diploma and an original grades transcript.</p> <p>(4) Applicants who have GCE Advanced Level qualifications (United Kingdom) should mail an original of the grades transcript for Advanced Level subjects.</p>
iii. Reference Letter	All applicants	<p>The "Reference Letter" printed from the Application Information should be filled out by your school principal and submitted in a sealed envelope. Additionally, the referee should write the names of the referee and the referred on the envelope to ensure quick identification and upload the image file of the filled-out letter. If your school principal is unable to write the reference letter, ask someone who is thoroughly familiar with you or someone who has been involved in your educational activities such as your academic advisor, homeroom teacher, etc.</p>
iv. Other certificates	Applicants to whom this applies	<p>If you have qualification by any standardized test, mail the original certificate by April 24 (Mon.), 2017 (must arrive by this date).</p> <p>Examples of standardized test:</p> <p>SAT (United States of America)</p> <p>College Scholastic Ability Test (South Korea)</p> <p>National Higher Education Entrance Examination (People's Republic of China)</p>

(3) Application documents (for uploading only)

Please upload (in JPG format) the following documents:

Documents	Who needs to submit	Remarks
i. Passport	All applicants	Please upload an image file of your passport information page.
ii. Certificate of English proficiency test	Applicants to whom this applies	If you have a score of TOEFL-iBT, TOEIC Listening & Reading, IELTS Academic, or an equivalent official English examination, upload scanned files of the certificate. TOEIC Institutional Program (IP) Score

		Report and TOEFL Institutional Test Score Record are excluded.
iii. Certificate of Japanese proficiency	Applicants to whom this applies	If you have any certificate of your Japanese proficiency (e.g. JLPT), upload the scanned files. They will be used only for the placement of Japanese courses after you enter this program and are not related to the selection procedure for the entrance.
iv. Financial plan	All applicants	Fill out the "Financial plan" printed from the Application Information and upload the image file.

(4) Entrance examination fee payment

Payment of a ¥17,000 entrance examination fee is required (separate handling charges are also incurred for the payment). Please follow the online system instructions when paying by credit card (Visa, MasterCard, JCB or American Express). Payment by credit card in the name of someone other than the applicant is also permitted.

Please complete payment procedures on the online payment site (e-shiharai.net) before inputting data on the web system.

Please input your receipt number after payment. Further, please click the Application Results button after completing payment, print out the information screen displayed, and send this to us by post.

(5) Examination ID Card

Please print out your examination ID card after transmitting your application data to present it when taking the entrance examination.

(6) Address sheet

Please use the address sheet that can be printed out after transmitting your application data to affix on an envelope containing items listed in (2) (application documents to be mailed) and (4) (entrance examination fee payment) printed copy of screen shot of your examination fee credit card payment receipt above, and submit these by post.

6. Procedure for sending required documents

(1) After gathering together the requested documents listed in 5(2), for documents to be mailed after having been uploaded, please send them no later than April 24 (Mon.), 2017.

If the required documents are lacking or incomplete, your application cannot be considered. Please check well before submission.

(2) Mailing address

Admission Center

University of Tsukuba

1-1-1 Tennodai, Tsukuba City, Ibaraki 305-8577

7. Points to note about applications

- (1) Please double-check all the information you have entered before you transmit it, and confirm this by pressing the Apply button.
- (2) Submitted application documents and entrance examination fees that have already been paid will not be returned.
- (3) Permission for enrollment may be revoked after it has been granted if it is ascertained that the information on application documents is not consistent with the facts. In such cases, any registration fees that have already been paid will not be returned.
- (4) Personal information acquired from application documents and individual examination score data are used for screening applicants. Further, some information related to students who have completed enrollment procedures is used to deliver information about such things as on-campus events, and some information related to applicants for tuition waiver and scholarships is used for screening data at the time of screening.

8. Selection methods

A comprehensive decision is made based on the oral examination and in-class essay examination and the information on the submitted documents.

Type of examination	Duration	Examination date	
		If held at the University of Tsukuba	If conducted via Skype or similar methods outside Japan
The oral examination and in-class essay examination on global issues	30 minutes	The dates are set by the university during the period from May 15 (Mon.) to 19 (Fri.), 2017	

Note: The personnel in charge will send information on the examination date and method via e-mail.

9. Announcement of successful applicants

Announcement date: June 7 (Wed.), 2017 from NOON (Japan Standard Time)

Along with listing successful applicants' entrance examination numbers on the website of the program shown below, applicants will be mailed notices regarding the outcome. At the same time, successful applicants will be e-mailed notices regarding documents for enrollment procedures. We will not respond to any phone inquiries regarding the outcome.

<http://bpgi.tsukuba.ac.jp/en/>

10. Enrollment procedures

- (1) Enrollment period: Must arrive by July 7 (Fri.), 2017 (only by mail)
- (2) Items required for enrollment:
 - a) Copy of notice to successful applicants
 - b) ¥282,000 enrollment fee (Please remit payment at a financial institution or by overseas remittance in time for the enrollment period deadline. Details are shown in the enrollment procedures documents.)
 - c) The enrollment procedures documents contain instructions regarding other required documents.
- (3) Student payments required after admission:
 - a) Tuition: ¥267,900 (2nd six-month period for October to March)
Note: 1st six-month period for April to September: ¥267,900
 - b) If fees paid by students are revised at the time of admission or during enrollment, new fees

apply from the time of revision.

- c) You will be asked to pay the tuition by bank transfer from a Japanese financial institution after enrollment.
- d) Please contact the BPGI Office (see 12. Inquiries) for more information about tuition and scholarships.

11. Disclosure of information about entrance examinations

The University of Tsukuba will disclose information about the 2017 Bachelor's Program in Global Issues entrance examinations upon request from test-takers themselves from October 1 to November 30, 2017. Please contact the BPGI Office (see 12. Inquiries) for details.

12. Inquiries

Bachelor's Program in Global Issues Office

Top Global University Project Office

University of Tsukuba E-mail address: bpgi-office@un.tsukuba.ac.jp